



Canadian Office & Professional Employees Union
109 - 2709 12th Avenue, Regina, Saskatchewan, S4T 1J3
Telephone: (306) 352-4240 • Fax: (306) 347-2720
Toll Free: 1-877-COPE397 (1-877-267-3397)
E-Mail: cope397@sasktel.net • Website: www.cope397.ca

COPE SCHOOL STEWARD TRAINING LEVEL 2

September 10 & 11, 2024

Regina Union Centre
Regina, Saskatchewan

Who Should Attend ?

This School will offer Level 2 Training and will be of special interest to:

- Any Steward looking to broaden their knowledge and improve their skills.



The registration form is attached as part of this brochure

The registration form must be completed and returned no later than August 23, 2024 to:

COPE Local 397
109 – 2709 12th Avenue
Regina, SK, S4T 1J3
By:
Regular Mail or
Fax: (306) 347-2720 or
by E-Mail @ cope397@cope397.ca

COPE Local 397 will be responsible for any lost time, travel, accommodation and family care expenses in accordance with the policies of the Local



*Need more information about the School ?
Please call the Union Office at 306-352-4240*

or

*Acting President, Jason Hicks – 306-352-4220
Union Representative, Trevor Morin – 306-352-9551
Union Representative, Stacey Landin – 306-359-6411*

As part of our ongoing commitment to our members we are pleased to once again offer COPE School. We will have an Advanced Steward class on Tuesday, September 10 & Wednesday, September 11, 2024.

Have you served in a Steward capacity at any time? Have you taken Shop Steward level 1?? Or, are you interested in becoming a more knowledgeable activist within COPE, or the broader Labour movement???... If yes to any of these questions, then I strongly recommend that you take part in this safe and positive learning environment that we call COPE School.

While our members will always be our greatest strength in this movement, it is our Shop Stewards, first and foremost, that will act as our first line of defense, keep our rights protected, and our employers in-line. COPE school empowers our members to become stronger leaders in the workplace and provide invaluable skills to our Stewards to fight for the ongoing fairness and solidarity that is key to this movement. Through the Advanced Steward class, you will learn powerful communication skills, confidence in facing employers, and useful education on basic Labour legislation, from our knowledgeable and experienced facilitators Stacey Landin and Trevor Morin.

Together, with members like you, COPE 397 can be the diverse, progressive, member-driven movement that protects members rights and empowers them to unite for better working conditions in our workplaces and communities as a whole.

We have many areas that do not have Stewards and are looking for members to fill these rolls. This class will be limited to 25 participants, so get your application in as soon as possible. The deadline for registering is August 23rd, 2024.

In Solidarity,
Jason Hicks
Acting President, COPE Local 397

See you at COPE School!



HIGHLIGHTS

– LEVEL 2 STEWARD TRAINING

- Improving Communication Skills
- The 6 Ws
- Grievance Handling
- Facing Management
- Review Steward Fact Sheet
- Taking Good Notes
- Steward Networking
- More Advanced Grievance Handling
- Human Rights Issues
- Labour Board and Arbitration Process





~~ Tentative A G E N D A ~~

COPE LOCAL 397 SCHOOL
“Activating Our Members Through Training”

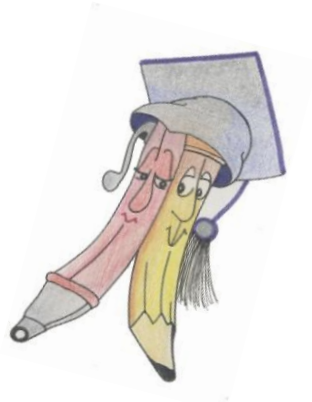
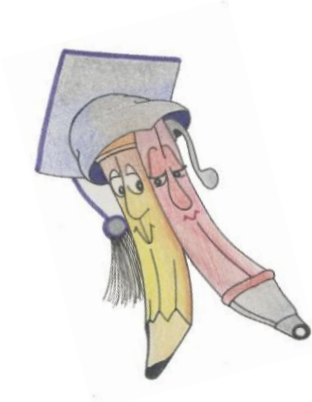
September 10 & 11, 2024

Tuesday, September 10—Regina Union Centre

8:30 a.m.	Registration
9:00 a.m.	Classes Start
12:00 noon	Lunch (<i>provided</i>)
1:00 - 4:00 p.m.	Classes Continue

Wednesday, September 11—Regina Union Centre

8:30 a.m.	Classes Start
12:00 noon	Lunch (<i>provided</i>)
1:00 - 4:00 p.m.	Classes Continue
4:00 p.m.	Finish





REGISTRATION FORM COPE School September 10 & 11, 2024

Name: _____

Employer: _____

Classification: _____

Location: _____

Home Address & Postal Code: _____

Phone: (w) _____ (h) _____ Fax: _____

E-Mail: (w) _____ (h) _____

Do you require accommodation? Yes ___ No ___

~~ We encourage car-pooling ~~

Do you need a ride? Yes ___ No ___

Can you provide transportation? Yes ___ No ___

How do you plan to use the material to further the Union and its Members? _____

Have you attended previous schools? Yes ___ No ___ If YES, how many and when?

Do you currently hold a Union Office? Yes ___ No ___ If YES, in what position?

Have you previously held Union Positions? Yes ___ No ___ If YES, what position?

Are you interested in getting more involved in the Union? Yes ___ No ___ If YES, in what capacity?

If you have special dietary needs, or other health or special requirements, please give details.
